

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**March 10, 2008**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, March 10, 2008, at 7:10 p.m. in the East Pike board room, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mr. Anderson, Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve, Mr. Trimarchi and Mr. Werner. Mr. Schroth was absent.

Mr. Donald Gardner, Business Manager/Board Secretary; Mrs. Paula Daskivich, Senior High School Principal; and Ms. Trish Andrews, Solicitor were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### PUBLIC COMMENTS

Ms. Monica Newhouse and Mrs. Kim Heingin addressed the board about forming a sports cooperative with Homer Center School District.

#### MINUTES

It was moved by Mr. Anderson and seconded by Mr. Girardi that the minutes of February 11, 2008 board meeting be approved as submitted. (Exh. 1) Motion passed unanimously.

It was moved by Mr. Steve and seconded by Mrs. Billon that the minutes of February 25, 2008 board meeting be approved as submitted. (Exh. 2). Motion failed 3-5 with Mr. Anderson, Mrs. Baker, Mrs. Paccapaniccia, Mr. Trimarchi and Mr. Werner voting no.

It was moved by Mr. Anderson and seconded by Mr. Trimarchi that the minutes of February 25, 2008 be tabled. Motion failed 4-4 with Mrs. Baker, Mrs. Billon, Mr. Girardi, and Mr. Steve voting no.

It was moved Mrs. Baker and seconded by Mr. Anderson that the board directs Mrs. Markle to amend the February 25, 2008 minutes per discussion. Motion passed unanimously.

#### TREASURER'S REPORT and PAYMENT OF BILLS

Upon motion by Mr. Steve, seconded by Mr. Girardi, the Treasurer's Report and the Bills for the month of February 2008 were approved as submitted. Motion passed unanimously. (Exh. 3,4)

**SENIOR HIGH GYMNASIUM/FITNESS CENTER UPDATE**

Mr. John Pappal updated the board on the senior high project.

**PRESENTATION – YOUTH AT-RISK SURVEY**

Dr. Allen presented the Youth At-Risk Survey Results.

**PROPOSED ARIN GENERAL OPERATING BUDGET FOR 2008-2009**

Submitted for the Board's information was a copy of the proposed 2008-2009 ARIN General Operating Budget. This district's share of the budget is \$136,401. This represents a 3.75 % increase or \$4,930 over this district's share for 2007-2008. (Exh. 5)

It was moved by Mrs. Billon and seconded by Mrs. Baker that, the Board of the Indiana Area School District, a member of ARIN Intermediate Unit 28, approves the General Operating Budget of the Intermediate Unit for the fiscal year July 1, 2008 through June 30, 2009 in the amount of \$3,051,212. Motion passed 7-1 with Mr. Anderson voting no.

**CHANGE ORDERS – SENIOR HIGH PROJECT**

It was moved by Mr. Steve and seconded by Mr. Girardi that the Board approves the following change orders as submitted.

- 1) Change order GC-19 in the amount of \$710.00 to the general contractor to provide and install ceramic tile base in the shower areas of Locker Room No. 1 and No. 2. (Exh. 6)
- 2) Change order GC-20 in the amount of \$4,384.00 to the general contractor to provide and install carpeting at the Mezzanine 213. (Exh. 7)
- 3) Change order GC-21 in the amount of \$1,664.00 to the general contractor for additional bulkhead work at the first floor corridor. (Exh. 8)
- 4) Change order GC-22 in the amount of \$1,174.00 to the general contractor for additional floor patch material in the fitness center. (Exh. 9)
- 5) Change order GC-23 in the amount of \$4,868.00 to the general contractor for column cap enclosures in the gymnasium. (Exh. 10)
- 6) Change order PC-6 in the amount of \$2,293.57 to the plumbing contractor for modification of plumbing at lavatory in Locker Room No. 2. (Exh. 11)

Motion passed unanimously.

**INVOICES**

It was moved by Mrs. Baker and seconded by Mrs. Billon that the board directs administration to provide them with copies of all legal and professional invoices with the bills report to be paid each month.

It was moved by Mr. Anderson and seconded by Mr. Trimarchi that the board amends the motion to be retroactive to the first day the board convened in December 2007. Motion failed 2-6 on a roll call vote with Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve, and Mr. Werner voting no.

Motion passed unanimously on a roll call vote.

### **APPOINTMENT OF AUDITOR**

It was moved by Mrs. Billon and seconded by Mr. Girardi that the board retains the firm of Catanese Group to design internal controls pursuant to the terms and conditions set forth in the engagement letter. Motion passed unanimously. (Exh. 12)

### **2008-2009 SCHOOL CALENDAR**

It was moved by Mrs. Baker and seconded by Mr. Steve that, the 2008-2009 School Calendar be approved as submitted and that the following dates be designated as official school district holidays: September 1, November 11, November 28, December 26, and April 10. Motion passed unanimously. (Exh. 13)

### **EARLY DISMISSAL, COOPERATIVE SPONSORSHIP AGREEMENT AND FIELD TRIPS**

It was moved by Mrs. Baker and seconded by Mr. Steve that the Board approved the following motions.

1. Authorize the Superintendent to submit to the Department of Education a request under Act 80 for approval for the district to utilize two full days and four half days during the 2008-2009 school year as follows: October 13, 2008, January 19, 2009 as full days; October 10, 2008, March 13, 2009, May 8, 2009, and June 2, 2009 as ½ days. These days will be used for curriculum development
2. The Cooperative Sponsorship Agreement between the Indiana Area School District and the Apollo-Ridge School District as submitted. (Exh. 14)
3. An educational field trip by approximately 15 senior high German Exchange students and 2 adults to Niagara Falls, NY on April 1, 2008 for the purpose of studying the American culture at no cost to the district.
4. An educational field trip by approximately 30-35 senior high German Exchange students and their Indiana Area High School Host students and 3 adults to Washington, D.C. on March 29, 2008 for the purpose of studying U.S. politics and historical monuments at no cost to the district.

Mr. James Elliott, parent of student, spoke to the board against the Cooperative Sponsorship Agreement.

Motion approved unanimously.

### **SUPERINTENDENT'S REPORT**

Mrs. Paccapaniccia reported on the district's Read Across America Program. She also congratulated the various athletic teams on their awards/accomplishments.

### **PERSONNEL**

It was moved by Mr. Steve and seconded by Mr. Girardi that the board approves the following personnel items.

#### **Substitute Lists**

Based on the recommendation of administration, the changes to the Teacher and Food Service Substitute Lists as submitted. (Exh. 15 & 16)

#### **Resignation of Instructional Assistant**

The resignation letter from Patricia Buzzard, instructional assistant, with regret effective June 2, 2008 due to relocation. (Exh. 17)

#### **Employment of Food Service Workers**

Based on the recommendation of administration, Dana Muir-Brandon (9:30 am – 1:00 p.m.) and Lissa Yonosick (10:00 a.m. – 1:00 p.m.) be employed as food service workers at the junior high school at an hourly rate of \$7.15, said employment to be subject to their satisfactory completion a 60-day probationary period.

#### **Employment of Custodian**

Based on the recommendation of administration, Mr. John Jacobs be employed as a custodian effective March 11, 2008, at an hourly rate of \$7.15.

Motion passed unanimously.

### **DISCUSSION ITEMS**

- Mrs. Paccapaniccia suggested that the board considers changing the board meeting time to 7:30 p.m.
- Mr. Anderson asked Mrs. Paccapaniccia about the Pride & Promise Resolution which she said would be on the next agenda. Mrs. Paccapaniccia explained that due to other issues, it would be on the next agenda.
- Mr. Anderson asked for an update on the research being conducted on the grants.
- Mr. Anderson also asked for an update on the painting of the shutters at the senior high. Mr. Gardner said that the estimate would be between \$300 - \$500 depending on the size of the letters.

### **OLD BUSINESS**

It was moved by Mr. Anderson and seconded by Mr. Trimarchi whereas the motion for a recognition plaque to be installed at the senior high gymnasium-fitness center was tabled at the February 25, 2008 meeting and therefore move that said motion by 'removed from the table' and be approved with the following corrections to grammatical errors via English Communications 101 and Micromanagement Techniques 101 cliff notes.

Collected to Collective (past tense to present tense)

Ground to Grounds (singular to plural)

To to For (change prepositions)

(2<sup>nd</sup>) of to (be deleted) (deletion)

Those to Those (Individuals) (missing noun)

In the absence of sufficient "committee of the whole" dedication of time, research, and analysis to resolve such discrepancies in advance of open public business meeting.

Motion failed 2-6 with Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve and Mr. Werner voting no.

### **NEW BUSINESS**

Mr. Steve addressed the board with a proposal to have field turf installed on the football and soccer fields.

### **Committee Formation**

It was moved by Mr. Anderson and seconded by Mr. Trimarchi that the board moves the formation of an ad hoc educational consultants search committee.

Said committee shall commence its duties immediately and its commission will expire in 60 days.

Said committee's charge is to procure professional consultants whose expertise in educational domain and pedagogy will aid in developing additional strategies to implement the strategic plan of 2008-2014.

Said consultants will be professional volunteers on a fee free basis and be available to meet the IASD time tables for scheduled meetings, conferences, and workshops.

Said consultants are preferred to be, but not limited to, Indiana University of PA Professional Staff Employees.

Said ad hoc committee shall consist of three (3) persons hereby nominated to be Diana Paccapaniccia, Alison Billon and Kathy Baker.

The committee is hereby authorized to:

1. Design and place classified advertisements in four regional newspapers of daily circulation, soliciting qualified fee free educational consultants.
2. Meet as a team of three (3) with Dr. Tony Atwater, President of IUP, to arrange for release of IUP employed professional faculty-staff to serve as fee free educational research advisor consultants to the IASD Strategic Planning Committee.

Motion failed 2-6 on a roll call vote with Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve and Mr. Werner voting no.

**COMMITTEE UPDATES**

- ARIN – Mrs. Baker
- ICTC – Mrs. Billon
- Recreation Department – Mr. Steve
- ARC – Mr. Anderson
- Strategic Plan – Mr. Girardi

**PUBLIC COMMENT**

Mr. Tim Taylor, representing the school police officers, addressed the board regarding their rate of pay. He said that the security officers have been making the same hourly rate since 1986. Mrs. Paccapaniccia said that they would look into this matter.

Mrs. Josie Cunningham expressed her concerns about the illegal purse party fundraisers.

Mr. David Ferguson shared information on middle schools with the board.

**ARIN 38<sup>th</sup> Annual Convention of School Directors**

The ARIN Intermediate Unit 38<sup>th</sup> Annual Convention of School Directors is scheduled for Tuesday, April 15, 2008 at the Apollo-Ridge High School. Board members, if you wish to attend, notify Mrs. Markle.

**ENCLOSURES**

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|----------------------------------------------------|---------------|
| Activity Fund Treasurers' Reports – All Buildings  | (Exh. 18)     |
| Enrollment Report – March 1, 2007- March 1, 2008   | (Exh. 19)     |
| Investment Analysis – March 2008                   | (Exh. 20)     |
| Imprest Account – Junior High                      | (Exh. 21)     |
| Vandalism Report – July 1, 2007-February 29, 2008  | (Exh. 22)     |
| Conference Resumes: Susan Brown & Karen Swisher    | (Exh. 23)     |
| Jill Piper                                         | (Exh. 24)     |
| Cindy Zagurskie                                    | (Exh. 25, 26) |
| Paula Daskivich et al                              | (Exh. 27)     |
| Heather Brunetta et al                             | (Exh. 28)     |
| Roberta Mack                                       | (Exh. 29)     |
| Heather Edmunds                                    | (Exh. 30)     |
| Chartwells Newsletter-Winter 2008                  | (Exh. 31)     |
| Principal's Newsletters: Ben Franklin – March 2008 | (Exh. 32)     |
| East Pike – March 2008                             | (Exh. 33)     |
| Horace Mann – March 2008                           | (Exh. 34)     |
| Jr. Highlights – March 2008                        | (Exh. 35)     |

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next board meeting would be the regular meeting on April 14, 2008 at 7:00 p.m There will NOT be a special meeting in March.

**NOTICE OF EXECUTIVE SESSION**

Mrs. Paccapaniccia announced that an executive session was held from 5:30 p.m. to 7:00 p.m. before the open meeting for the purpose of discussing attorney/advisor issues.

**ADJOURNMENT**

Upon motion by Mr. Steve, seconded by Mrs. Baker with Mr. Anderson opposing, the regular meeting of the Indiana Area Board of School Directors of March 10, 2008 was properly adjourned at 10:14 p.m.

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Donald T. Gardner, Jr., Secretary