

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**August 10, 2009**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, August 10, 2009, at 7:30 p.m. in the East Pike Administration Office, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mr. Anderson, Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; and Ms. Christina Lane, Solicitor were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### MINUTES

It was moved by Mrs. Baker and seconded by Mr. Steve that the minutes of the July 13, 2009 Board meeting be approved as submitted. (Exh. 1)

Motion passed unanimously.

#### TREASURER'S REPORT

Upon motion by Mr. Steve, seconded by Mr. Girardi, the Treasurer's Report for the month of July 2009 was unanimously approved as submitted. Motion passed unanimously. (Exh. 2)

#### CONFERENCE REQUEST

It was moved by Mrs. Billon and seconded by Mr. Werner that the board approves attendance by Joseph Trimarchi, board member, at the Symposium on Educational Issues in Gettysburg, PA on July 12, 2009 at a cost to the district for the conference registration of \$299.00. Motion approved 7 -2 with Mr. Girardi and Mr. Steve voting no.

#### PAYMENT OF BILLS

Upon motion by Mr. Steve, seconded by Mr. Girardi, the current bills for the month of July 2009 was unanimously approved as submitted. Motion passed unanimously. (Exh. 3)

#### PRESENTATION

Local Assessment System presentation to the board by Jill Piper and John Uccellini. (Exh. 4)

**ATHLETIC OFFICIALS' FEES**

It was moved by Mr. Steve and seconded by Mrs. Billon that the athletic officials' fees for the 2009-2010 school year be approved as presented. Motion passed unanimously. (Exh. 5)

**MEMORANDUM OF AGREEMENT**

It was moved by Mr. Girardi and seconded by Mr. Steve that the board approves the memorandum of agreement between the Indiana Area School District and the Indiana Area Education Association concerning long-term substitute employees for the 2003-2004 school year as submitted. Motion passed unanimously. (Exh. 6)

**REVISIONS TO THE ATTENDANCE, BEHAVIORAL GUIDELINES AND DISCIPLINE  
POLICY HANDBOOK**

It was moved by Mr. Steve and seconded by Mr. Girardi that the revisions to the Attendance, Behavioral Guidelines and Discipline Policy Handbook be approved as submitted. Motion approved 8 – 1 with Mrs. Paccapaniccia voting no. (Exh. 7)

**SUMMER PROFESSIONAL DEVELOPMENT**

It was moved by Mrs. Billon and seconded by Mr. Steve that the Board approves 3 hours of Moodle training for Linda Jones and Melissa Nibert (to be paid the voluntary workshop rate) and Sandy Monsilovich (to be paid the per deim rate) as Senior High online instructors during August of 2009. Motion passed unanimously.

**ELECTION OF PROFESSIONAL PERSONNEL**

It was moved by Mr. Steve and seconded by Mrs. Billon that, based on the recommendation of administration:

Katilyn Reed be elected to an elementary teaching position effective August 24, 2009 in accordance with her certification and at annual salary of \$52,872 (Step 2, BS).

Shannon Tokar be elected to an elementary teaching position effective August 24, 2009 in accordance with her certification and at annual salary of \$51,892 (Step 1, BS).

Kendell Shubra be elected to an elementary teaching position effective August 24, 2009 in accordance with her certification and at annual salary of \$52,872 (Step 2, BS).

It was moved by Mr. Werner, seconded by Mr. Schroth that the motion be tabled. Motion to table passed 6 – 3 with Mr. Girardi, Mrs. Paccapaniccia and Mr. Steve voting no.

After discussion of changes in elementary enrollments, it was moved by Mr. Werner, seconded by Mr. Steve to remove the election of professional personnel from the table. Motion to remove from the table passed unanimously.

The original motion passed unanimously.

It was moved by Mr. Steve and seconded by Mrs. Billon that the administration be authorized to post for an additional elementary position. Motion passed unanimously.

**SUBSTITUTE LISTS AND RESIGNATION OF FOOD SERVICE WORKER**

It was moved by Mr. Steve and seconded by Mrs. Baker that the board approves the following items:

- 1) In accordance with the recommendation of administration, the following substitute lists be approved as submitted.

Teacher List	(Exh. 8)
Clerical List	(Exh. 8)
Custodial List	(Exh. 8)
Food Service List	(Exh. 9)
Security List	(Exh. 10)

- 2) That the board accepts with regret the letter of resignation from Dennis Snyder, Food Service Worker, effective immediately due to personal reasons. (Exh. 11)

Motion passed unanimously.

**RESIGNATION OF INSTRUCTIONAL ASSISTANTS AND EMPLOYMENT OF FOOD SERVICE WORKERS**

It was moved by Mrs. Baker and seconded by Mr. Steve that the board approves the following items:

- 1) That the board accepts with regret the letters of resignation from Judith Boyer, instructional assistant, effective August 7, 2009 due to retirement and Denise Hansen, instructional assistant, effective August 15, 2009 due to retirement. (Exh. 12, 13)
- 2) That based on the recommendation of administration, the following be employed as food service workers at an hourly rate of \$7.25, said employment to be subject to their satisfactory completion a 90-day probationary period.

Sondra Heinlein	East Pike	10:15 a.m. to 1:45 p.m.
Linda Pieples	Eisenhower	10:15 a.m. to 1:00 p.m.
Carol Bishop	Junior High	9:30 a.m. to 1:00 p.m.
Mindy Strong	Junior High	10:00 a.m. to 1:00 p.m.

Motion passed unanimously.

**BUS DRIVERS AND EQUIPMENT**

Submitted for the board's information was the 2009-2010 lists of bus drivers and equipment. (Exh. 14, 15)

It was moved by Mrs. Billon and seconded by Mr. Steve that in accordance with the recommendation of the bus contractor and Department of Education regulations, the 2009-2010 List of Bus Drivers and Equipment be approved as submitted. Motion passed unanimously.

**EXTRA DUTY/EXTRA PAY ASSIGNMENTS**

It was moved by Mr. Steve and seconded by Mr. Girardi that, in accordance with the recommendation of administration, the following extra duty/extra pay assignments for the 2009-2010 school year be approved.

JH Newspaper Advisor (\$1,455.70)	Spencer Sadler	LTS-English
JH Asst Cross Country (\$1,420.49)	Holly Rougeaux	Math

Motion passed 6 – 3 with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no.

**GRIEVANCE HEARING**

It was moved by Mrs. Baker and seconded by Mrs. Billon that IAEA Grievance 0809-8, Driver's Education paycheck issue, be denied as a result of a hearing held on August 10, 2009 but the administration be authorized to propose a settlement. Motion passed unanimously.

**REIMBURSEMENT**

It was moved by Mr. Steve, seconded by Mrs. Billon that Mr. Scott Layden be reimbursed the \$290 cost to repair his glasses due to the circumstances as outlined in his request without setting practice or precedent. Motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Dr. Clawson provided a general update on preparations for the opening of school and on current elementary student enrollment.

**ENCLOSURES**

Conference Resumes:	Chris Stultz et al	(Exh. 16)	Karol McElfresh	(Exh. 17)
	Roberta Mack	(Exh. 18)		
Student Activity Reports – June 2009		(Exh. 19)		
Investment Analysis – July 2009		(Exh. 20)		

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next board meeting would be the special meeting on August 24, 2009 at 7:30 p.m.

**NOTICE OF EXECUTIVE SESSION**

An executive session was held from 5:30 p.m. to 7:30 p.m. before the open meeting to discuss personnel and labor relation issues.

**ADJOURNMENT**

Upon motion by Mr. Steve, seconded by Mrs. Billon and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of August 10, 2009 was properly adjourned at 8:50 p.m.

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Anise M. Markle, Board Secretary