

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**February 9, 2009**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, February 9, 2009, at 7:40 p.m. in the East Pike Administration Office, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mrs. Baker, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner. Mr. Anderson and Mrs. Billon were absent.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; and Ms. Trish Andrews, Solicitor were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### MINUTES

It was moved by Mr. Steve and seconded by Mr. Girardi that the minutes of the January 12, 2009 and January 26, 2009 Board meetings be approved as submitted. Motion passed unanimously. (Exh. 1,2)

#### TREASURER'S REPORT AND PAYMENT OF BILLS

Upon motion by Mr. Steve, seconded by Mr. Girardi, the Treasurer's Report and bills for the month of January 2009 were unanimously approved as submitted. (Exh. 3,4) Motion passed unanimously.

#### SALE OF BONDS

It was moved by Mr. Werner and seconded by Mrs. Baker that the Board of Directors of the Indiana Area School District approve the resolution for the refunding of the General Obligation Bonds, Series of 2003 as presented by financial advisor, Public Financial Management, and Bond Counsel, Pepper Hamilton LLP. Motion passed unanimously. (Exh. 5)

#### TAX COLLECTORS COMMISSION, TRANSFER OF MYRTLE AND WALTER DAVIS SCHOLARSHIP and CLOSING OF CONSTRUCTION ACCOUNTS

It was moved by Mrs. Baker and seconded by Mr. Steve as follows:

- 1) Based upon the recommendation of the administration, Indiana Area School District will continue to compensate real estate tax collectors on a per tax bill basis according to the following schedule:

2011-2012	\$5.00
2012-2013	\$5.10
2013-2014	\$5.20

In addition, payment of \$500 per year to the Shelocta Borough tax collector to encourage someone to run for the office and \$2500 per year to the Indiana Borough tax collector to help defray office rental expenses will be continued. (Exh. 6)

2) The board transfers the Myrtle and Walter Davis Scholarship funds to the Community Foundation for the Alleghenies to be used to provide a one time scholarship of \$500 to one Indiana Area Senior High School student per year who participated on the high school golf team and will be attending Indiana University of Pennsylvania.

3) The board closes the construction accounts for the Senior High gymnasium and fitness center project and the Junior High renovation project and transfer the balance of approximately \$167,000 in the Junior High account into the Capital Reserve account to be used for capital improvements and deferred maintenance.

Motion passed unanimously.

#### **INCREASE PROFESSIONAL SUBSTITUTE RATE**

It was moved by Mr. Steve and seconded by Mr. Girardi that the board increases the Professional Substitute Rate to \$90 effective February 23, 2009. Motion passed unanimously.

#### **REQUEST FOR 2007 PENNSYLVANIA TAX INFORMATION**

On an annual basis, the district secures a listing of district taxpayers from the Pennsylvania Department of Revenue in order to assist in the collection of delinquent earned income taxes. The cost of the listing will be reimbursed by the district's earned income tax collector, Pennsylvania Municipal Services Company.

It was moved by Mrs. Baker and seconded by Mr. Girardi that, the Board approves an agreement between the Indiana Area School District and the Commonwealth of Pennsylvania, Department of Revenue, for the acquisition of information contained on the Pennsylvania Personal Income Tax returns for 2007 in order to administer and enforce the provisions of its local earned income tax. Motion passed unanimously.

#### **TRANSPORTATION AGREEMENT**

It was moved by Mr. Steve and seconded by Mrs. Baker that the board authorizes the administration to meet with the current pupil transportation contractor on the terms of a new contract to take effect for the 2009-2010 school year. Motion passed 4-3 on a roll call with Mr. Schroth, Trimarchi and Werner voting no.

#### **FIELD TRIP REQUESTS**

It was moved by Mr. Werner and seconded by Mr. Steve that the board approves the following educational field trips to Washington, D.C. for the purpose of studying American History:

- 1) Approximately 34 Horace Mann 6<sup>th</sup> grade students and 15 adults on April 16, 2009 at a cost to the district of \$2,250.00.
- 2) Approximately 71 Ben Franklin 6<sup>th</sup> grade students and 24 adults on March 12, 2009 at a cost to the district of \$4,500.00.
- 3) Approximately 46 East Pike 6<sup>th</sup> grade students and 20 adults on March 20, 2009 at a cost to the district of \$4,300.00
- 4) Approximately 44 junior high students and 4 adults on April 3, 2009 at a cost to the district of 2,250.00 and \$75 for a substitute.

Motion passed unanimously.

### **NON TRAFFIC CITATIONS**

It was moved by Mrs. Baker and seconded by Mr. Steve that based on the recommendation of administration, the board authorizes Erik Foust, Dean of Students and Jane Willard, Education Supervisor of Adelphoi Village Day Treatment to file a non-traffic citation with the district magistrate, when a student has been caught smoking on their property and that the following badge numbers be issued.

Dean of Students - Erick Foust	110
Education Supervisor – Jane Willard	120

Motion passed unanimously.

### **PERSONNEL ITEMS**

It was moved by Mr. Steve and seconded by Mr. Girardi that the board approves the following personnel items:

#### **Substitute Lists**

The changes to the Teacher Substitute List as submitted. (Exh.7)

#### **Resignation of Food Service Worker**

The resignation of Dana Muir-Brandon, food service worker, effective February 11, 2009 due to personal reasons with regret. (Exh. 8)

#### **Resignation of Computer Technician**

The resignation of Manon Gill, Computer Technician, effective April 1, 2009 due to personal reasons with regret. (Exh. 9)

Leave of Absence

A request for an unpaid leave of absence (after use of her sick days) by Jacqueline Gentile, junior high math teacher from February 27, 2009 to the first teacher day of the 2009-2010 school year in accordance to Article XI, Section 2 of the collective bargaining agreement.

Extra Duty/Extra Pay Assignment

Based on the recommendation of administration, the following extra duty/extra pay assignment for the 2008-2009 school year.

Asst. Track Coach-SH(\$2,829.67) Tina Zins Not an employee

Motion passed unanimously with the exception of the Extra Duty/Extra Pay item which was approved 5 –2 with Schroth and Trimarchi voting no.

**SUPERINTENDENT’S REPORT**

Dr. Clawson reported on the district and regional music festivals recently held or scheduled for our band, jazz band, orchestra and chorus. She said that numerous students qualified for these competitive events. Dr. Clawson described the winter season Senior Salutes for girls’ and boys’ basketball, wrestling, swim team, hockey club and rifle team. She thanked Manon Gill and Dana Muir-Brandon for their service to the students of this district. They will be missed. Finally, Dr. Clawson announced that there will be no school on February 13<sup>th</sup> due to parent-teacher conferences and reminded parents that school will be in session on February 16<sup>th</sup> as a snow makeup day.

**BOOSTER CLUB SIGNS & BANNERS GUIDELINES**

It was moved by Mr. Schroth and seconded by Mr. Trimarchi that the board approves the guidelines for private and commercial advertising on school property as submitted. (Exh. 10)

It was moved by Mrs. Baker and seconded by Mr. Werner to table the motion. Motion passed 6 –1 with Mr. Steve voting no.

**ESTABLISHMENT OF AD HOC COMMITTEE**

It was moved by Mr. Schroth and seconded by Mr. Werner that the IASD Board of Directors establish an ad hoc committee for the dual purposes of (1) Developing one or more comprehensive, detailed policies for the full board’s consideration on advertising on school property or within its facilities and (2) Developing one or more comprehensive, detailed policies for the full board’s consideration on naming rights for all district facilities.

It was moved by Mr. Schroth and seconded by Mrs. Baker to table the motion to the first meeting in March. Motion passed unanimously.

**BUDGET REDUCTION**

It was moved by Mr. Trimarchi and seconded by Mr. Schroth that because of the State's \$2,300,000,000 expected revenue deficiency in the 2008-2009 budget, the State's desire to reduce their budget by 5%, and many local governments considering similar measures, that the IASD Administration formulate a plan(s) that should circumstance require a reduction of 5%, it is the most reasonable reduction possible.

It was moved by Mr. Schroth and seconded by Mr. Girardi to amend the motion to make it part of the 2009-2010 budget process and change it to a target of 5%. Amendment failed 3-4 on a roll call vote with Mrs. Baker, Mr. Girardi, Mr. Steve and Mr. Werner voting no.

The original motion failed 2-5 on a roll call vote with Mrs. Baker, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve and Mr. Werner voting no.

**ENCLOSURES**

- Enrollment Report – February 1, 2008- February 1, 2009 (Exh. 11)
- Vandalism Report – July 1, 2008 to January 31, 2009 (Exh. 12)
- Investment Analysis – February 1, 2009 (Exh. 13)
- Imprest Account (JH) – February 2009 (Exh. 14)
- Conference Resumes: Brian Henninger (Exh. 15) Matthew Daymut (Exh. 16)
- Kendell Shubra (Exh. 17) Karlene Gutierrez (Exh. 18)
- Traci Sexton (Exh. 19) Marilyn Walther et al (Exh. 20)
- Jennifer Beer (Exh. 21)
- Principal's Newsletters: Ben Franklin – February 2009 (Exh. 22)
- Eisenhower – February 2009 (Exh. 23)
- Senior High – February 2009 (Exh. 24)

**NEXT BOARD MEETING**

The next board meeting will be the special meeting on February 23, 2009 at 7:30 p.m.

**NOTICE OF EXECUTIVE SESSION**

An executive session was held from 6:30 p.m. to 7:30 p.m. before the open meeting for the purpose of discussing attorney/advisor, labor relations and personnel issues.

**ADJOURNMENT**

Upon motion by Mrs. Baker, seconded by Mr. Werner and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of February 9, 2009 was properly adjourned at 9:06 p.m.