

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**February 8, 2010**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, February 8, 2010, at 7:35 p.m. in the East Pike Administration Board Room, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mrs. Baker, Mrs. Billon, Dr. Ferguson, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner.

Dr. Deborah Clawson, Superintendent and Mr. Dale R. Kirsch, Business Manager/Recording Secretary were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### BOARD PRESIDENT MESSAGE

Mrs. Paccapaniccia announced the administration is still compiling data for the facility study and there will be much more discussion before any decisions are made and the community will be notified before the school board considers any changes to grade configuration or school closing.

Mrs. Paccapaniccia announced snow makeup days for Friday, February 12 and Monday, March 15.

#### PUBLIC COMMENT

Ken Sherwood spoke regarding the educational impact of ninth grade moving to the senior high school.

#### MINUTES

It was moved by Mrs. Billon and seconded by Mrs. Baker that the minutes of the January 25, 2010 Board meeting be approved as submitted. (Exh. 1) Motion passed unanimously.

#### PAYMENT OF THE BILLS

Upon motion by Mr. Steve and seconded by Mr. Girardi, the current bills were unanimously approved as submitted. (Exh. 2).

#### PRELIMINARY BUDGET

Submitted for the board's information was a summary PDE form in connection with a Preliminary Budget for 2010-2011 fiscal year. (Exh. 3)

It was moved by Mr. Werner and seconded by Mr. Steve that resolved this 8<sup>th</sup> day of February 2010 that the Preliminary Budget of the Indiana Area School District be adopted. The Preliminary Budget reflects the following taxes:

1. A 0.75% tax on earned income received and net profits earned during the period beginning July 1, 2010 and ending June 30, 2011 upon residents of the Indiana Area School District. (This tax continues in force and effect from year to year without annual reenactment.)
2. A 0.5% tax on the transfer of real property, effective January 1, 1977, revised March 10, 1987, upon real property transferred within the Indiana Area School District. (This tax continues in force and effect from year to year without annual reenactment.)
3. A tax on real estate at the rate of 103.34 mills on the dollar on the total amount of the assessed value of all real estate taxable for school purposes in the Indiana Area School District or at the rate of \$10.34 on each \$100.00 of such assessed valuation.

Motion passed unanimously.

### **AUDIT REPORT**

It was moved by Mr. Steve and seconded by Mrs. Billon that, in compliance with the Governor's Office of Management Directive #325.10, the Indiana Area School District adopt the Response and Corrective Action Plan in connection with the Auditors General's Audit Report for Fiscal Years Ended June 30, 2005 and 2006 as submitted. Motion passed unanimously. (Exh. 4)

### **RESOLUTION – EMPLOYEE PENSION REFORM**

It was moved by Dr. Ferguson and seconded by Mr. Steve that the board approves the resolution urging legislative action on school employee pension reform as submitted. Motion passed 8 – 0 with Mr. Werner abstaining. (Exh. 5)

### **RFP FOR INSURANCE BROKERAGE SERVICES**

It was moved by Mrs. Billon and seconded by Mr. Steve that the administration be authorized to solicit proposals for insurance brokerage services. Motion passed unanimously.

### **EXCEPTION TO USE OF FACILITY POLICY**

It was moved by Mrs. Baker and seconded by Mr. Steve that an exception to the fees charged under Use of Facility Policy be granted to the Indiana Optimist Club for their annual boys underclass basketball tournament and boys and girls senior all-star games. Motion passed unanimously.

### **AMEND BOARD POLICY #331**

It was moved by Mr. Steve and seconded by Mrs. Billon that Policy #331, Job Related Expenses, be amended to remove the requirement that reimbursement for conference costs be submitted within thirty (30) days of the conclusion of the conference. The thirty (30) day requirement will remain on the Employee Expense Statement Instructions. Motion passed unanimously.

**ADOPTION OF PLANNED COURSE AND FIELD TRIP REQUESTS**

It was moved by Mr. Girardi and seconded by Mr. Steve that

- 1) On the recommendation of administration, the Board approves the planned course for the new social studies elective *Assassinations that Changed America*.
- 2) The board approves the following educational field trips to Washington, D.C. for the purpose of studying American History:
  - a) Approximately 48 Eisenhower 6<sup>th</sup> grade students and 20 adults on May 14, 2010 at a cost to the district of \$3,500.00 for transportation.
  - b) Approximately 65 Ben Franklin 6<sup>th</sup> grade students and 20 adults on March 26, 2010 at a cost to the district of \$4,400.00 for transportation.
  - c) Approximately 54 East Pike 6<sup>th</sup> grade students and 18 adults on April 16, 2010 at a cost to the district of \$4,400.00 for transportation.
  - d) Approximately 40 junior high students and 4 adults on March 12, 2010 at a cost to the district of 1,750.00 for transportation and \$90 for a substitute.

Motion passed unanimously.

**FIELD TRIP REQUEST**

It was moved by Mr. Werner and seconded by Mrs. Baker that the board approves an educational field trip to Quebec, Canada by approximately 36 junior high French students and 4 adults from June 3 to June 6, 2010 at no cost to the district. Motion passed unanimously.

**PERSONNEL**

It was moved by Mr. Steve and seconded by Mrs. Billon that the board approves the following personnel items:

Tenure

That Heather Edmonds, Alicia Haggerty and Rachel Pazzaglia, who has satisfactorily completed three years of teaching, be issued tenure contracts.

Substitute Lists

The changes to the Teacher and Custodial Substitute Lists as submitted. (Exh. 6,7)

Resignations of Support Staff

The resignations of Mindy Strong, food service worker, effective January 22, 2010 due to personal reasons, Cynthia Henderson, instructional assistant, due to medical reasons effective January 18, 2010

and Mr. Sam Nichol, junior high custodian, effective January 9, 2010, due to medical reasons be accepted with regret. (Exh. 8,9)

Leave of Absence Request

That the board approves the request for a leave submitted by Elizabeth Gatskie, Ben Franklin elementary teacher, in accordance with Article XI, Section 2 of the collective bargaining agreement, be approved after April 23, 2010 (use of 2 personal leave days and 12 sick leave days) and continue until the first teacher day of the 2010-2011 school year.

Motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Dr. Clawson congratulated the retirees – Cynthia Henderson (since 2000) and Mr. Sam Nichol (since 1978). She congratulated the teachers being granted tenure. Commended the brass performance group. Reported on Colonial Heights School District conference on ninth grade transition with information to be presented at a future public meeting. Reported on the loss to the area due to the death of Congressman John Murtha.

**DISCUSSION ITEMS**

- Additional Superintendent/Board Workshops – scheduled for February 15 for the purpose of graduation requirements.
- Back Parking Lot at Senior High School – discussion to open for student parking per student request. Consensus was to proceed to the next step.
- Proposal for Financial Planning Model – consensus not to purchase due to cost.
- Proposed 2010-2011 budget allocations – Mr. Kirsch presented information on how the new allocations were calculated.
- Trophy Case at Senior High – discussed the status of trophy cases not yet purchased for the Senior High gymnasium. Costs will be included in the 2010-2011 budget discussions.
- Use of Facility Policy proposed guidelines – Mr. Kirsch presented proposed guidelines and included examples for student activity and booster activities.
- District class size – possible IA position – Mrs. Paccapaniccia reported on a visit to an elementary school and consideration for an instructional assistant for primary grades that have class size higher than we prefer.
- Communications – school board agenda is posted on the school district web site on Monday the day of the meeting. Mrs. Paccapaniccia suggested efforts to get the work of the school district advertised so the community can be better informed.

**ENCLOSURES**

Enrollment Report – February 1, 2009- February 1, 2010 (Exh. 11)

Investment Analysis – February 1, 2010 (Exh. 12)

Imprest Account (JH) – February 2010 (Exh. 13)

Interscholastic Game Report – January 2010 (Exh. 14)

Workshop Minutes – January 18, 2010 (Exh. 15)

Conference Resumes: Todd Myers et al (Exh. 16)

Candice Lockard et al (Exh. 17)

Principal's Newsletters: Ben Franklin – February 2010

(Exh. 18)

East Pike – February 2010	(Exh. 19)
Horace Mann – February 2010	(Exh. 20)
Jr. Highlights – February 2010	(Exh. 21)
Senior High – February 2010	(Exh. 22)

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next board meetings would be a Superintendent/School Board workshop on February 15, 2010 at 6:30 p.m. and a special meeting on February 22, 2010 at 7:30 p.m.

**NOTICE OF EXECUTIVE SESSION**

Mrs. Paccapaniccia announced that an executive session was held from 7:15 p.m. to 7:30 p.m. before the open meeting for the purpose of discussing personnel issues.

**ADJOURNMENT**

Upon motion by Mr. Steve, seconded by Mrs. Baker and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of February 8, 2010 was properly adjourned at 9:30 p.m.

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Anise M. Markle, Board Secretary