

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**December 14, 2009**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, December 14, 2009, at 7:37 p.m. in the East Pike Administration Board Room, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mrs. Baker, Mrs. Billon, Dr. Ferguson, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; Ms. Trish Andrews, Solicitor; and Ms. Grace Castro, Student Representative were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

Mr. Bertig introduced members of the Quiz Bowl team who presented information on the Quiz Bowl and their success.

#### BOARD MEMBER RECOGNITION

Mrs. Paccapaniccia presented a certificate of recognition to Mrs. Billon from the Pennsylvania School Boards Association for her eight years of school board service.

#### IAEA/SGA/STUCO

Senior High students presented an SGA report referencing charitable efforts for Thanksgiving and Christmas.

#### MINUTES

It was moved by Mr. Girardi and seconded by Mr. Steve that the minutes of the November 9, 2009 and December 7, 2009 Board meetings be approved as submitted. (Exh. 1,2) Motion passed unanimously.

#### TREASURER'S REPORT AND PAYMENT OF THE BILLS

Upon motion by Mrs. Billon, seconded by Mr. Steve, the Treasurer's Report for the month of November 2009 and the current bills for the month of November 2009 were unanimously approved as submitted. (Exh. 3,4). Motion passed unanimously.

#### FACILITY STUDY

Dr. Clawson gave a report on the progress of the facility study and next steps. The architect will be meeting with the administration tomorrow to discuss options for consideration for the study.

**PRESENTATION – TECHNOLOGY INITIATIVE GRANT AWARDS**

Dr. Uccellini presented the results of the district's technology initiative grant awards that are funded by the school district in the amount of \$10,000. Two awardees are in the area of special education so an additional award will be funded with ARRA stimulus funds.

**MEMORANDUM OF AGREEMENTS, ASSISTIVE TECHNOLOGY LENDING LIBRARY, and REDUCTION IN RATE**

It was moved by Mr. Steve and seconded by Mrs. Billon to approved the following:

- 1) That Memorandums of Agreement with the Indiana Area Education Association for establishment of a non-elective employer contribution 403(b) plan and for grievance number 0809-6 regarding dental insurance be approved as presented. (Exh. 5,6)
- 2) That the board approves contributing \$1,920 of ARRA IDEA-B Stimulus funds to the ARIN IU 28 assistive technology library.
- 3) That the Board approves a reduced rate for the Indiana County Community College Center of Westmoreland County Community College for use of the senior high school science lab per the provisions of policy #707, Use of Facilities. The current rate is \$30 per hour so the reduced rate would be \$15 per hour.

Motion passed unanimously.

**AWARD OF A BID**

It was moved by Mr. Girardi and seconded by Dr. Ferguson that the Board awards the bid received December 11, 2009 for a piano at the junior high school to Ford Music Store, Inc. in the amount of \$31,590.00, being the lowest responsible bidders, kind, quality and materials having been considered, according to the attached tabulation and recommendations. Motion passed 7 – 2 with Mr. Schroth and Mr. Trimarchi voting no. (Exh. 7)

**NAME CHANGE and COOPERATIVE SPONSORSHIP AGREEMENT**

It was moved by Mrs. Billon and seconded by Mr. Steve to approve the following:

- 1) That the Board approves the request to change the name of the Junior High Drama Club to Junior High International Thespian Society.
- 2) That the board approves an amendment to the cooperative sponsorship agreement in wrestling with Homer Center School District for 2009-2010 changing the rate for junior high wrestling from \$750 to \$725 to equal the amount included in the agreement with Apollo-Ridge School District.

Motion passed unanimously.

**PERSONNEL**

It was moved by Mr. Werner and seconded by Mr. Steve to approve the following personnel items:

**Substitute Lists**

That, in accordance with the recommendation of administration, changes to the teacher substitute list be approved as submitted. (Exh. 8)

**Resignation Of Custodian**

That the board accepts with regret the resignation letter from David Mihoerck, East Pike custodian, effective immediately due to health reasons. (Exh. 9)

**Resignation Of School Nurse**

That the board accepts with regret the resignation letter from Karol McElfresh, junior high nurse, effective at the end of the school day on January 19, 2010 due to retirement. (Exh. 10)

**Leave Of Absence Extension**

That the leave granted to Hollee Jones by board action on September 14, 2009 be extended until January 3, 2010.

**Leave Of Absence Request**

That the board approves the request for a leave submitted by Erica Aiken, Junior High Guidance Counselor, in accordance with Article XI, Section 2 of the collective bargaining agreement, be approved after April 29, 2010 and continue until the first counselor day of the 2011-2012 school year.

Motion passed unanimously.

**EMPLOYMENT OF CUSTODIAN, AQUATICS TECHNICIAN, and SAT PREPARATION COURSE INSTRUCTORS**

It was moved by Mrs. Baker and seconded by Mr. Steve that based upon the recommendation of the administration, Dan Donahue be employed as a custodian effective December 15, 2009 at a rate of \$7.25 per hour, Gretchen Colwell be employed as an Aquatics Technician at an hourly rate of \$7.25 and that, Mr. Steve Cochran and Ms. Robyn Bailey-Orchard be employed as SAT preparation course instructors, effective December 19, 2009 – March 6, 2010, at a per diem rate for a maximum of 54 hours; and that a \$40.00 tuition fee be assessed each student who participates in the SAT preparation course. Motion passed unanimously.

**EXPANSION OF EMPLOYMENT**

It was moved by Mr. Steve and seconded by Mr. Girardi that the board expands Mr. Joseph Socol's instruction hours to include supervision for Grade 4 swim program, not to exceed six hours per week

during the 2009-2010 school year at his per diem hourly rate effective December 8, 2009. Motion passed unanimously.

**EXTRA DUTY/EXTRA PAY ASSIGNMENTS**

It was moved by Mrs. Billon and seconded by Mr. Steve that, based on the recommendation of administration, the following extra duty/extra pay assignments be approved for the 2009-2010 school year.

Head Track Coach (SH) \$6,880.03	Pat Snyder	Health/Phys Ed
Asst Track Coach (SH) \$2,914.57	Parker Dunlap	Social Studies
Asst Track Coach (SH) \$2,914.57	Michael Rieg	Social Studies
Asst Track Coach (SH) \$2,914.57	George Caroff	Not an employee
Asst Track Coach (SH) \$2,914.57	Steve Cochran	Math
Asst Track Coach (SH) \$2,914.57	Chris Geddis	Not an employee
Head Baseball Coach (SH) \$5,843.42	Mark Morrow	Elementary
Asst Coach Baseball (SH) \$2,914.57	Dan Stevens	Not an employee
Asst Coach Baseball (SH) \$2,914.57	PJ Cubeta	Not an employee
Boys' Head Tennis (SH) \$4,124.20	Phil Palko	Science
Boys Asst Tennis (SH) \$2,082.75	Brendon Hurd	Not an employee
Head Softball Coach (SH) \$5,843.42	Harold Wilson	Not an employee
Asst Softball Coach (SH) \$2,914.57	Holly Myers	Not an employee
Asst Volleyball Coach (JH) \$2,082.75	Paula McKee	Not an employee
Asst Volleyball Coach (JH) \$2,082.75	Malinda Osterling	Math
Asst Track Coach (JH) \$2,914.57	Paul McCue	Science
Asst Track Coach (JH) \$2,914.57	Lisa Kinter	Health/Phys Ed
Asst Track Coach (JH) \$2,914.57	Scott Mossgrove	Social Studies
Asst Track Coach (JH) \$2,914.57	Tom Angelo	Math

Motion passed 7 –2 with Mr. Schroth and Mr. Trimarchi voting no.

**CONFERENCE REQUESTS**

1) It was moved by Mrs. Billon and seconded by Mr. Steve that the board approves attendance by Cathy Scholemer, senior high math teacher, at NCTM Annual Meeting and Exposition in San Diego, CA from April 21 – 24, 2010 at a cost to the district of \$270 for a substitute. Motion passed unanimously.

2) It was moved by Mr. Schroth and seconded by Mr. Trimarchi that the board approves attendance by Joseph Trimarchi, board member, at NSBA's Annual Conference in Chicago, IL from April 10-12, 2010 at a cost to the district of \$860.00 for registration and expenses.

Mr. Girardi moved, seconded by Mr. Steve that this motion be tabled. Motion to table passed 6 – 3 with Mr. Schroth, Mr. Trimarchi and Mr. Werner voting no.

**FIELD TRIP REQUEST**

It was moved by Mrs. Baker and seconded by Mr. Girardi that the board approves an educational field trip by approximately 12 senior high Spanish students and 1 adult to Malaga, Spain from March 1 – 22,

2010 for the purpose of studying the Spanish culture at no cost to the district. Motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Dr. Clawson gave her personal thanks to Mrs. Billon for her school board service including as the ICTC representative. She reported that Mrs. McElfresh served the district for 25.5 years as a school nurse and has been a nurse for 43 years. Dr. Clawson also reported that Dave Mihoerck served the district for 20 years. She commended the technology award winners and the members of the evaluation team. She praised the Quiz Bowl for their success.

**PSBA APPOINTMENT and RECREATION BOARD APPOINTMENT**

It was moved by Mrs. Billon and seconded by Mrs. Baker that Mr. Girardi be appointed to serve as the PSBA Liaison for the Indiana Area School District and that Mr. Girardi, Mr. Steve and Mrs. Paccapaniccia be appointed to serve as members of the Indiana Parks and Recreation board for 2010.

Motion passed unanimously.

**ENCLOSURES**

- Workshop Minutes – November 16, 2009 (Exh. 11)
- Activity Fund Treasurers' Reports – All Buildings (Exh. 12)
- Enrollment Report – December 1, 2008 – December 1, 2009(Exh. 13)
- Investment Analysis – December 2009 (Exh. 14)
- Vandalism Report – July 1, 2009 – November 30, 2009 (Exh. 15)
- Imprest Account (JH) – November 2009 (Exh. 16)
- Interscholastic Game Personnel Report – November 2009 (Exh. 17)
- Conference Resumes:
  - Bill Waryck (Exh. 18) Peggy Garbrick (Exh. 19)
  - Cathy Schloemer (Exh. 20) Todd Myers (Exh. 21)
  - Pat Snyder et al (Exh. 22) Candice Lockard (Exh. 23)
  - Donald Bowers et al (Exh. 24) Joelene Loughry (Exh. 25)
  - Kathleen Gibbons (Exh. 26) Linda Cribbs (Exh. 27)
  - Kristin Ritenour & Connie Scanga (Exh. 28)
  - Linda Chirieleison & Matt Scaife (Exh. 29)
  - Chris Stultz (Exh. 30) Scott Salser (Exh. 31)
- Principal's Newsletters:
  - Ben Franklin – December 2009 (Exh. 32)
  - Eisenhower – December 2009 (Exh. 33)
  - Horace Mann – December 2009 (Exh. 34)
  - Jr. Highlights – December 2009 (Exh. 35)
  - Senior High – December 2009 (Exh. 36)
- ARIN-agenda- November 17, 2009 (Exh. 37)
- ARIN-Minutes – October 20, 2009 (Exh. 38)

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next Board meeting would be the regular meeting on January 11, 2010 at 7:30 p.m. There will not be a special meeting in December.

**NOTICE OF EXECUTIVE SESSION**

Mrs. Paccapaniccia announced that an executive session was held from 6:30 p.m. to 7:30 p.m. before the open meeting for the purpose of discussing attorney advisor, labor relations and personnel issues.

**ADJOURNMENT**

Upon motion by Mr. Steve, seconded by Mr. Werner and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of December 14, 2009 was properly adjourned at 8:13 p.m.

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Anise M. Markle, Board Secretary