

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**November 9, 2009**

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, November 9, 2009, at 7:30 p.m. in the East Pike Administration Board Room, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mr. Anderson, Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; Ms. Trish Andrews, Solicitor; and Ms. Grace Castro, Student Representative were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### PUBLIC COMMENT

Ms. Josie Cunningham addressed the school board regarding two budget items on the agenda – lighting for the senior high and piano for the junior high.

#### IAEA/SGA/STUCO

Grace Castro commented on the SGA's new student induction program at the senior high. STUCO presented information on the yellow ribbon campaign for the military, reported on the success of the craft show, and a new volunteer initiative that was attended by 150 students.

#### MINUTES

It was moved by Mrs. Billon and seconded by Mr. Girardi that the minutes of the October 26, 2009 Board meeting be approved as submitted. (Exh. 1) Motion passed unanimously.

#### TREASURER'S REPORT AND PAYMENT OF THE BILLS

Upon motion by Mr. Steve, seconded by Mrs. Baker, the Treasurer's Report for the month of October 2009 and the current bills for the month of October 2009 were unanimously approved as submitted. (Exh. 2, 3). Motion passed unanimously.

#### PRESENTATION – FACILITY STUDY

Mr. Rick Witt from L. Robert Kimball and Associates presented information on the Facility study.

#### CONFERENCE REQUESTS

It was moved by Mr. Steve and seconded by Mrs. Billon that the board approves the following conference requests.

- 1) Attendance by Peggy Garbrick, senior high social studies teacher, at Middle States Evaluation in Westfield, NY from November 16 – 19, 2009 at a cost to the district of \$300 for a substitute.
- 2) Attendance by Jennifer Helm, Ben Franklin Special Education teacher and Jacqueline Bartolini, Ben Franklin elementary teacher, at the 2010 ABAI Autism Conference in Chicago, Illinois from January 22 – 24, 2010 at a cost to the district of \$980 and \$630 respectively.

Motion passed unanimously.

### **APPLICATION FOR APPROVAL OF NON-REIMBURSABLE WORK**

It was moved by Mrs. Billon and seconded by Mr. Steve that the Board approves submission of PDE form 3074(a), Non-Reimbursable Work Subject to Advertising and Bidding Requirements, for replacement of lights at the Senior High gymnasium as presented.

It was moved by Mr. Schroth, seconded by Mr. Anderson that the motion be tabled. Motion to table failed 3 to 6 on a roll call vote with Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Steve and Mr. Werner voting no.

Motion passed 6 to 3 on a roll call vote with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no. (Exh. 4)

### **PIANO**

It was moved by Mr. Girardi and seconded by Mr. Steve that the administration be authorized to advertise for bids for a piano for the junior high school.

It was moved by Mr. Werner, seconded by Mrs. Billon to call the question. Motion passed unanimously by roll call vote.

Motion passed 6 to 3 on a roll call vote with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no.

### **MEMORANDUM OF UNDERSTANDING AND BUDGET TRANSFERS**

It was moved by Mr. Steve and seconded by Mrs. Baker that the memorandum of understanding with the Indiana Area Education Association for Article XVII- Payroll Deductions and that the budget transfers necessary in connection with the 2008-2009 year-end audit be approved as presented (Exh. 5,6,7)

Motion passed unanimously.

**SUBSTITUTE LISTS**

It was moved by Mr. Steve and seconded by Mr. Girardi that, in accordance with the recommendation of administration, the changes to the Teacher and Custodial Substitute Lists be approved as submitted. Motion passed unanimously. (Exh. 8,9)

**LEAVE OF ABSENCE REQUEST**

It was moved by Mr. Werner and seconded by Mrs. Billon that the board approves the following leave requests.

- 1) The request for a leave submitted by Alicia Haggerty, Senior High English Teacher, in accordance with Article XI, Section 2 of the collective bargaining agreement, be approved after January 7, 2010 and continue until the beginning of the 2010-2011 school year.
- 2) The request for a leave submitted by Julie Steve, Senior High English Teacher, in accordance with Article XI, Section 2 of the collective bargaining agreement, be approved after January 7, 2010 and continue until the beginning of the fourth quarter of the 2009-2010 school year.
- 3) The request for a leave submitted by Diana Bennett, Horace Mann elementary teacher, in accordance with Article X, Section 8 of the collective bargaining agreement, be approved the first workday of the second semester of the 2009-2010 school year and continue until the last workday of the same school year.

Motion passed 7-1-1 with Mr. Anderson voting no and Mr. Steve abstaining because Julie Steve is his wife.

**PERSONNEL**

It was moved by Mrs. Billon and seconded by Mrs. Baker that the board approves the following personnel items:

**Employment Of Temporary Instructional Assistant**

That a temporary instructional assistant be approved for Horace Mann Elementary School not to exceed ninety (90) calendar days.

**Employment Of Custodians**

That based upon the recommendation of the administration, Mr. David Williams and Mr. Joseph McCombie be employed as custodians effective November 12, 2009 at a rate of \$7.25 per hour.

**Title I Supplemental Position**

That based upon the recommendation of administration, Ms. Madeline Rupert be employed as the Title I Supplemental Position for the 2009-2010 school year for a maximum of 20 hours at her hourly per diem rate.

Motion passed unanimously.

**ADOPTION OF BOARD POLICY**

It was moved by Mrs. Billon and seconded by Mr. Steve that the board adopts Board Policy No. 004 – Membership with revisions as submitted. Motion passed unanimously. (Exh. 10)

**FIELD TRIP REQUEST**

It was moved by Mr. Girardi and seconded by Mr. Steve that the board approves the following field trip requests.

- 1) A field trip by approximately 25 Senior High students and 2 adults to Northcreek, NY from February 11 – 14, 2010 at no cost to the district be approved.
- 2) An educational field trip by eighth and ninth grade French students to Quebec, Canada from June 3 to June 6, 2010 at no cost to the district be approved.

Motion passed unanimously.

**PROFESSIONAL DEVELOPMENT**

It was moved by Mrs. Baker and seconded by Mrs. Billon that the Board approves the following professional development opportunities to be paid according to the collective bargaining agreement from Title IIA professional development funds.

AYP Improvement Planning Group- 10 participants – up to 5 hours each at the per diem rate  
Purpose: To plan, develop, implement and revise an AYP Improvement Plan

Motion passed unanimously.

**SUPERINTENDENT’S REPORT**

Dr. Clawson congratulated the World Language Club for its successful craft show in October, and she also congratulated the students who recently competed in playoffs in volleyball and cross-country sports. She also announced the receipt of a 2009 Safe Routes to School grant for Eisenhower Elementary; the grant of \$5,000 will provide technical support for education related to safe routes, and evaluation of our existing walking routes to Eisenhower school.

**ENCLOSURES**

- Summary of Student Activities Account – October 2009 (Exh. 11)
- Imprest Account – Junior & Senior High (Exh. 12, 13)
- Enrollment Report – November 1, 2008 – November 1, 2009 (Exh. 14)
- Interscholastic Game Personnel Report – October 2009 (Exh. 15)
- Investment Analysis – November 2009 (Exh. 16)
- Conference Resumes:
  - Doug Steve (Exh. 17)
  - Dale Kirsch (Exh. 18)
  - Maria Versace (Exh. 19)
  - Gayle Devlin et al (Exh. 20)
  - Louise Peterman (Exh. 21)
  - Marlene Galore et al (Exh. 22)
- Principal’s Newsletters:
  - Ben Franklin – November 2009 (Exh. 23)
  - East Pike – November 2009 (Exh. 24)
  - Horace Mann – November 2009 (Exh. 25)

Jr. Highlights – November 2009 (Exh. 26)

Senior High – November 2009 (Exh. 27)

*Crimson Arrow* – November 2009 (Exh. 28)

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next Board meetings would be a workshop on November 16, 2009 at 6:00 p.m. and a special meeting on November 23, 2009 at 7:30 p.m. A special meeting will be held on December 7, 2009 for reorganization purposes and a regular meeting on December 14, 2009.

**NOTICE OF EXECUTIVE SESSION**

Mrs. Paccapaniccia announced that an executive session was held from 6:45 p.m. to 7:30 p.m. before the open meeting for the purpose of discussing labor relations and personnel issues.

**ADJOURNMENT**

Upon motion by Mrs. Billon, seconded by Mr. Girardi and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of November 9, 2009 was properly adjourned at 9:09 p.m.

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Anise M. Markle, Board Secretary