

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

October 12, 2009

The regular monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, October 12, 2009, at 7:30 p.m. in the East Pike Administration Board Room, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mr. Anderson, Mrs. Baker, Mrs. Billon, Mr. Girardi, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner. Mrs. Paccapaniccia was absent.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; Ms. Trish Andrews, Solicitor; and Ms. Grace Castro, Student Representative were also present.

#### WELCOME TO VISITORS

Mr. Girardi extended a welcome to the visitors attending the meeting.

Mr. Anderson requested point of order to discuss the piano for the Junior High.

It was moved by Mr. Schroth and seconded by Mr. Trimarchi that board policy be waived to permit Mr. Anderson to present information on the piano for the Junior High. Motion failed 4 – 4 with Mrs. Baker, Mrs. Billon, Mr. Girardi and Mr. Steve voting no.

#### SGA

Grace Castro announced SGA worked on homecoming and the HOBY Leadership program.

#### STUCO

Haley Stapleton and Caitlin Paterson announced STUCO is hosting an annual Forensics dinner, setting up for a craft show on October 24, set standards for the marquee outside of Junior High, and added eight seventh grade students to STUCO.

#### MINUTES

It was moved by Mr. Steve and seconded by Mrs. Billon that the minutes of the September 28, 2009 Board meeting be approved as submitted. (Exh. 1) Motion passed unanimously.

#### TREASURER'S REPORT

Upon motion by Mrs. Billon, seconded by Mr. Steve, the Treasurer's Report for the month of September 2009 was unanimously approved as submitted. (Exh. 2)

#### PAYMENT OF BILLS

Upon motion by Mrs. Billon, seconded by Mr. Steve, the current bills for the month of September 2009 were unanimously approved as submitted. (Exh. 3)

**PRESENTATION – FEASIBILITY STUDY**

Mr. Rich O’Donald from L. Robert Kimball and Associates presented information on the feasibility study. (Exh. 4)

**MR. ANDERSON LEFT AT 8:03 P.M. AND RETURNED AT 8:18 P.M.**

**SALARY INCREASE**

It was moved by Mrs. Billon and seconded by Mr. Werner that the board approves an additional \$5,000 each year to Donald Springer as long as he is identified at the Title I coordinator and full-time principal. Motion passed unanimously.

**BONUS PAY**

It was moved by Mr. Werner and seconded by Mrs. Baker that the board authorizes bonus payments in the amount of six hundred dollars (\$600) to each of the Act 93 administrators on their goal attainment for the 2008-2009 school year. Motion passed unanimously.

**HOURLY RATE INCREASE**

It was moved by Mr. Steve and seconded by Mrs. Baker that the hourly rate for Mr. James Henrickson, Security Coordinator, for the 2009-2010 fiscal year be increased \$0.55 per hour from \$11.25 per hour to \$11.80 per hour retroactive to July 1, 2009. Motion passed unanimously.

**CONTRACT – AUDIOLOGICAL & SPEECH ASSOCIATES**

It was moved by Mrs. Baker and seconded by Mrs. Billon that the board approves the contract between Audiological & Speech Associates and the Indiana Area School District in connection with providing speech and language services for two homebound students per contract. Motion passed unanimously. (Exh. 5)

**CONFERENCE REQUEST**

It was moved by Mrs. Billon and seconded by Mr. Steve that the board approves attendance by Diana Paccapaniccia, board member, at the PSBA Effective School Governance The Cornerstone To Student Success Conference in Mars, PA from November 8-9, 2009 at a cost to the district for the conference registration of \$299.00 plus expenses. Motion passed unanimously.

**PERSONNEL**

It was moved by Mrs. Billon and seconded by Mr. Steve that the board approves the following personnel issues:

Reappointment of GED Test Center Director

Based on the recommendation of administration, Timothy Petro be reappointed GED Test Center Director through June 30, 2010. Rita Sistek will be the alternate.

Support (Mentor) Teachers

Based on the recommendation of administration, the following teachers be employed as support (mentor) teachers for the 2009-2010 school year at a compensation of \$560.37 per semester or at a prorated amount of \$6.06 per day.

Lori Laverick (\$1,120.74)

Jan Murtha (\$1,030.20)

Connie Scanga (1,030.20)

Lorrie Gallo (\$1,120.74)

Beth Bailey (1090.80)

Substitute List

Based on the recommendation of administration, the changes to the Teacher Substitute List be approved as submitted. (Exh. 6)

After School Math Tutoring Program Substitute

Based on the recommendation of administration, Kathy Yerep and Stephanie Polosky be employed as after-school math program substitutes for students in grades 3-6. The program will consist of 12 sessions per semester, one afternoon per week, immediately after school. Compensation is at the per diem rate (two hours per week).

Memorandum of Agreement

A memorandum of agreement with the Indiana Area Education Association concerning monthly insurance premium payments by a part-time employee; Grievance number 0809-7- Preparation Time; and Grievance 0809-8-Late Salary Payments be approved as submitted. (Exh. 7)

Employment of Food Service Worker

Based on the recommendation of administration, Laura Herrington be employed as a food service worker at the junior high (10:30 a.m. to 1:30 p.m.) at an hourly rate of \$7.25, said employment to be subject to her satisfactory completion a 90-day probationary period.

Employment of Temporary Instructional Assistant

A temporary instructional assistant be approved for the junior high life skills program not to exceed ninety (90) calendar days.

Event Staff

The list of Athletic Event Staff for the 2009-2010 school year be approved. (Exh. 8)

Resignation of Aquatic Aide

The board accepts with regret the letter of resignation from Lea Donahue, junior high aquatic aide, effective November 2, 2009 due to other employment.

Motion passed unanimously.

**HOLD HARMLESS AGREEMENT, ADOPTION OF BOARD POLICIES, AND FIELD TRIP REQUEST**

It was moved by Mrs. Baker and seconded by Mrs. Billon that the board approves the following:

- 1) The Hold Harmless Agreement between the Indiana University of Pennsylvania (IUP) and the Indiana Area School District absolving IUP of liability in connection with the use of their pool by the district for the swimming and diving team be approved as submitted. (Exh. 9)
  
- 2) Board Policies 601-Fiscal Objectives; 602-Budget Planning; 603-Budget Preparation; 604-Budget Adoption; 605-Tax Levy; 606-Tax Collection; 607-Tuition Income; 608-Bank Accounts; 609-Investment of District Funds; 610-Purchases Subject to Bid/Quotation; 611-Purchases Budgeted; 612-Purchases Not Budgeted; 613-Cooperative Purchasing; 614-Payroll Authorization; 615-Payroll Deductions; 616-Payment of Bills; 617-Petty Cash; 617.1-Imprest Checking Accounts; 618-Student Activity Funds; 619-District Audit; 621-Local Taxpayer Bill of Rights; 622-GASB Statement 34; 624-Taxable Fringe Benefits; and 626-Federal Fiscal Compliance as submitted. (Exh. 10)
  
- 3) An educational field trip by approximately 50 senior high music students and 4 adults to New York City, NY from April 9-11, 2010 for the purpose of attending a Broadway Musical at a cost to the district of \$360 for substitute teachers.

Motion passed unanimously.

**EXTRA DUTY/EXTRA PAY ASSIGNMENTS**

It was moved by Mr. Werner and seconded by Mrs. Baker that, based on the recommendation of administration, the following extra duty/extra pay assignments be approved for the 2009-2010 school year.

SH Boys' Basketball Head Coach(8,769.10)	Jeff Reed	Elementary
SH Boys' Basketball Asst Coach (6,033.92)	Craig Mankins	Not an employee
JH Boys' Basketball Asst Coach (4,722.68)	Dan Petroff	Not an employee
JH Boys' Basketball Asst Coach (4,722.68)	Lynn Fry	Not an employee
JH Boys' Basketball Asst Coach (4,722.68)	Zachary Whited	Elementary
SH Girls' Basketball Head Coach(8,769.10)	David Woodall	Special Education
SH Girls' Basketball Asst Coach(6,033.92)	Otto Peterson	Not an employee
JH Girls' Basketball Asst Coach(4,722.68)	Janice Brocius	Business
SH Wrestling Head Coach (8,769.10)	Craig Miller	Health/Phys Ed
SH Wrestling Asst Coach (5,100.50)	Thomas Stancombe	Not an employee

JH Wrestling Head Coach (5,673.57)	Donald Bowers	Special Education
JH Wrestling Asst Coach (3,892.44)	Michael Weaver	Not an employee
SH Winter Track Head Coach(2,914.57)	Steve Cochran	Math
SH Winter Track Asst Coach(1,232.86)	Lisa Kinter	Health/Phys Ed
SH Swimming Coach (9,034.21)	Mark Hess	Health/Phys Ed
SH Swimming Asst Coach (4,949.68)	Kim Hartle	Not an employee
SH Swimming Asst Coach (4,949.68)	Adam Weiss	Not an employee
SH Rifle Coach (4,124.20)	John Hartman	Science
SH Rifle Asst Coach (2,082.75)	Scott Bricklemeyer	Not an employee
SH Cheerleader Coord (2,090.69)	Traci Sexton	Math
Asst SH Cheer Coord (1,369.97)	Heather Brunetta	Elementary
JH Cheerleader Coordinator (1,296.96)	April Ratner	Not an employee
JH Drama-Technical Asst (1,087.42)	Rob Stoerkel	Not an employee

Motion passed 5 to 3 with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no.

### **SUPERINTENDENT'S REPORT**

The superintendent congratulated the Junior High on its OLWEUS Kick-off program on October 9, and the Ben Franklin dedication of its Project Fit America project. The architects from Kimball are scheduled to meet with district administrators on October 19 as part of the next steps in the feasibility study. PSSA retests for seniors will occur between October 26 and November 6.

### **ENCLOSURES**

Activity Fund Treasurers' Reports – All Buildings (August & September 2009) (Exh. 11 & 12)  
Imprest Account – JH (Exh. 13)  
Enrollment Report – October 1, 2008– October 1, 2009 (Exh. 14)  
Investment Analysis – October 1, 2009 (Exh. 15)  
Conference Reports: Margie Crandall et al (Exh. 16) Madeline Rupert (Exh. 17)  
Jody Lewandowski (18 & 19)  
Principal's Newsletters: Ben Franklin – October 2009 (Exh. 20)  
Eisenhower – October 2009 (Exh. 21)  
Horace Mann – October 2009(Exh. 22)  
Senior High – October 2009 (Exh. 23)

### **NEXT BOARD MEETING**

Mr. Girardi announced that the next Board meeting would be the special meeting on October 26, 2009 at 7:30 p.m. There will also be a meeting on October 19, 2009 from 7:00 to 9:00 p.m. to discuss the movement of 9<sup>th</sup> grade to the senior high.

### **NOTICE OF EXECUTIVE SESSION**

Mr. Girardi announced that an executive session was held from 6:45 p.m. to 7:30 p.m. before the open meeting for the purpose of discussing labor relations and personnel issues.

**PUBLIC COMMENT**

Mr. Anderson asked point of order to permit Mrs. Jockel to address the school board during public comment because she could not make the start of the meeting because she was at an event with her daughter. Mr. Girardi permitted her to speak.

Mrs. Tina Jockel presented information regarding an upcoming sale of pianos at Penn State starting October 23.

Ms. Andrews stated the cost of the piano would require the district to advertise for bids. Mr. Girardi replied he was aware of that sale and checked on it but was told the pianos for sale would not meet the needs for the Junior High program. Mrs. Billon stated she heard and checked on that also but was told the same thing.

**ADJOURNMENT**

Upon motion by Mrs. Baker, seconded by Mr. Werner and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of October 12, 2009 was properly adjourned at 8:47 p.m.

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Anise M. Markle, Board Secretary