

## MINUTES

### INDIANA AREA BOARD OF SCHOOL DIRECTORS

**January 26, 2009**

A special monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, January 26, 2009, at 7:35 p.m. in the East Pike Administration Office, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

#### ROLL CALL

The roll was called with the following members present: Mr. Anderson, Mrs. Baker, Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia, Mr. Schroth, Mr. Steve, Mr. Trimarchi and Mr. Werner.

Dr. Deborah Clawson, Superintendent; Mr. Dale R. Kirsch, Business Manager/Recording Secretary; and Trish Andrews, Solicitor were also present.

#### WELCOME TO VISITORS

Mrs. Paccapaniccia extended a welcome to the visitors attending the meeting.

#### BOARD APPRECIATION MONTH

Dr. Clawson on behalf of the district thanked the board members for their hundreds of hours of service.

#### PUBLIC COMMENT

Mrs. Josie Cunningham commented on the tax increase and turf committee.

#### SINGLE AUDIT REPORT

Ms. Kimberly Dorchak, CPA, representative from Dennis Kotzan CPA & Associates, P.C. reviewed the 2007 – 2008 single audit with the board.

#### PRESENTATION - 2009 SUMMER SCHOOL

Mrs. Daskivich recommended to the board a summer acceleration program at the senior high school. (Exh. 1)

#### BOARD OPERATING GUIDELINES

It was moved by Mr. Werner and seconded by Mr. Steve that the board approves Number 1, 2 and 3 of the board operating guidelines as submitted. Motion passed unanimously.

It was moved by Mr. Schroth and seconded by Mrs. Billon to approve Number 4 as submitted.

It was moved by Mr. Werner and seconded by Mr. Steve to amend Number 4 to read as follows: A board member may place a motion or discussion item on the agenda by notifying the district office or

board president. The motion or discussion item must be written and submitted by 9:00 a.m. the Wednesday prior to the next board meeting. Motion passed unanimously.

The original motion moved by Mr. Schroth and seconded by Mrs. Billon to approve Number 4 as amended was passed unanimously.

It was moved by Mr. Schroth and seconded by Mr. Steve to approve Number 5 as submitted.

A call for the question was made by Mr. Steve and seconded by Mrs. Billon and passed 6-3 with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no.

The motion made by Mr. Schroth and seconded by Mr. Steve to approve Number 5 passed 6-3 with Mr. Anderson, Mr. Schroth and Mr. Trimarchi voting no.

It was moved by Mr. Steve and seconded by Mr. Schroth to approve Number 6 as submitted.

It was moved by Mr. Girardi and seconded by Mr. Steve to amend Number 6 to read as follows:  
The board will not audio record the public board meetings; however, this does allow for any member of the public or board to make their own audio recording. The official documentation of board action will be the approved board minutes.

It was moved by Mr. Schroth and seconded by Mr. Anderson to table the above motion regarding audio recordings of the board meetings. Motion passed 5-4 with Mrs. Billon, Mr. Girardi, Mrs. Paccapaniccia and Mr. Steve voting no.

It was moved by Mr. Schroth and seconded by Mr. Girardi to temporarily suspend recordings of meeting until Number 6 is resolved. Motion passed 8-1 with Mr. Steve voting no.  
(Exh. 2,3)

### **BOND REFINANCING**

It was moved by Mr. Steve and seconded by Mrs. Baker that the Board proceeds with Option 1 for refinancing of the 2003 general obligation bonds as presented by Public Financial Management. Motion passed unanimously. (Exh. 4)

### **AMENDMENT – ACT 1 ACTION**

It was moved by Mrs. Billon and seconded by Mr. Steve that the board amends the January 12, 2009 resolution certifying the school district will not increase any tax for the 2009-2010 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education to reflect an index of 4.9% rather than 5.3%. Motion passed unanimously.

### **RESIGNATION OF SUPERVISOR OF BUILDINGS AND GROUNDS**

It was moved by Mr. Girardi and seconded by Mrs. Baker that the board accepts with regret the resignation letter from John Pappal, Supervisor of Buildings and Grounds, due to retirement effective May 29, 2009. Motion passed unanimously. (Exh. 5)

### **RESIGNATION OF CUSTODIAN AND SUBSTITUTE LIST**

It was moved by Mrs. Baker and seconded by Mr. Girardi that:

- 1) The board accepts with regret the resignation letter from Dennis Henry, Eisenhower Head Custodian, due to retirement effective March 31, 2009.
- 2) Based on the recommendation of administration, the board approves the changes to the Teacher Substitute List as submitted.

Motion passed unanimously. (Exh. 6,7)

### **ELECTION OF PROFESSIONAL PERSONNEL**

It was moved by Mrs. Billon and seconded by Mr. Steve that, based on the recommendation of administration, Nichole Lychalk be elected to an elementary guidance counselor position at the East Pike Elementary School effective as soon as she can be released from her current employer in accordance with her certification and at an annual salary of \$52,612 (M.S., Step 3). Motion passed unanimously.

### **CONFERENCE REQUESTS**

It was moved by Mr. Steve and seconded by Mr. Girardi that the board approves the following:

- 1) Attendance by Jill Piper, Curriculum Director and Holly Rougeaux, Junior High Mathematics teacher, at the 30<sup>th</sup> Annual ISTE National Educational Computing Conference in Washington, D.C. from June 28, 2009 – July 1, 2009 at a cost to the district not to exceed \$1,489 each be approved.
- 2) Attendance by John Uccellini, Math Coordinator, at the National Council of Mathematics (NCTM) 2009 Annual Conference in Washington, D.C. from April 22 – 25, 2009 at a cost to the district not to exceed \$1,341.00 be approved.
- 3) Attendance by Rosemary Palya, Eisenhower elementary teacher, at the National Council of Mathematics (NCTM) 2009 Annual Conference in Washington, D.C. from April 22 – 25, 2009 at a cost to the district not to exceed \$497.00 and \$225 for a substitute be approved.
- 4) Attendance by Cathy Schloemer, senior high math teacher, at the National Council of Mathematics (NCTM) 2009 Annual Conference in Washington, D.C. from April 22 – 25, 2009 at a cost to the district not to exceed \$150.00 and \$225 for a substitute be approved
- 5) Attendance by Katie Bungo, Horace Mann elementary teacher, at the National Council of Mathematics (NCTM) 2009 Annual Conference in Washington, D.C. from April 22 – 25, 2009 at a cost to the district not to exceed \$1117.00 and \$225 for a substitute be approved.
- 6) Attendance by Malinda Oesterling, senior high math teacher, at the National Council of Mathematics (NCTM) 2009 Annual Conference in Washington, D.C. from April 22 – 25, 2009 at a cost to the district not to exceed \$1117.00 and \$225 for a substitute be approved

- 7) Attendance by Grace Feng, Chinese teacher, at the College Board's Middle States Regional Forum Conference in Baltimore, MD from February 10-12, 2009 at a cost to the district not to exceed \$225 for a substitute be approved.

Motion passed unanimously.

### **CONTRACT – ARTIST IN RESIDENCE**

It was moved by Mrs. Baker and seconded Mrs. Billon that the board approves the engagement contract between Steven Barclay Agency and Indiana Area School District for the services of Naomi Shihab Nye at a cost of \$10,000 plus expenses, which will be fully funded by the Artist In Residence program via the Community Foundation of the Alleghenies and a local donation. Motion passed unanimously. (Exh. 8)

### **EXTRA DUTY/EXTRA PAY ASSIGNMENT**

It was moved by Mrs. Billon and seconded by Mr. Werner that based on the recommendation of administration, the following extra duty/extra pay assignment be approved for the 2008-2009 school year.

SH Dramatics Director, Third Show (\$1,907.46)      Gretchen Barbor      English

Motion passed 7-2 with Mr. Trimarchi and Mr. Anderson voting no.

### **ADOPTION OF BOARD POLICIES**

It was moved by Mr. Girardi and seconded by Mrs. Billon that the board adopts Board Policies No. 100-107 as submitted.

It was moved by Mr. Werner and seconded by Mrs. Baker that the board amends the motion to only include Board Policies No. 102 – 107. Motion passed unanimously.

The original motion moved by Mr. Girardi and seconded by Mrs. Billon to adopt the Board Policies No. 102-107 as amended. Motion passed unanimously. (Exh. 9)

### **SUPERINTENDENT REPORT**

Dr. Clawson welcomed Nichole Lychalk to the district as the new elementary guidance counselor for East Pike. She expressed her appreciation to Mr. Pappal and Mr. Henry for all their years of service. Dr. Clawson reported that the district received five Academic Achievement Awards from PDE for five of the IASD schools' attainment of AYP for 2006-2008. She also recognized Lamess Jouhari whose artwork will be on the cover of the 2009 Statewide ESL Conference, June 14-16 in Harrisburg.

### **DISCUSSION ITEMS**

- Naming Rights – The board discussed a policy for naming rights and advertising at school facilities.
- Transportation Contract – Strategy discussion was held.
- Food Service Contract – Presented the timeline for proposals. The recommendation will be presented at the March 9, 2009 meeting.

- Construction Survey – Mr. Kirsch explained that the survey was submitted by the due date for four buildings.

**ARCHITECTURAL FIRM**

It was moved by Mr. Girardi and seconded by Mr. Werner that the board approves the architectural firm of L. Robert Kimball to provide architectural services to the Indiana Area School District for a district-wide feasibility study. Motion passed 9-0 on a roll call vote.

**COMMITTEE REPORTS**

- a. Finance/Audit – Mr. Werner said that he would be spending some time with Mr. Kirsch in advance of the budget and invited all members to do the same.
- b. Turf/Stadium – Mrs. Paccapaniccia said that there are no funds available to date. She also said that the committee would be reactivated when necessary.
- c. ICTC - In order to help celebrate School Board Director month, any member is invited to spend half a day over at ICTC. There are 13 different areas of concentration from which to choose. Last year, Mrs. Billon spent time in the masonry area and this year she is going to visit the culinary area. Contact ICTC if you would like to arrange this.
- d. ARIN – Mrs. Baker reported that Indiana is preparing for the ARIN convention, which we are hosting in April. She said that she would be attending a meeting April 28 for planning. Also, budget time is coming up in March or April.
- e. Recreation Department - The recreation dept is 7,000 dollars short in their budget. They are looking for increased revenue areas including new programs and advertising. The recreation dept is only requesting 2,000 dollars from school district. Diana Paccapaniccia distributed the recreation department budget for the last eight years along with a letter describing the school district's contribution history to the recreation department. Diana Paccapaniccia also ask that if someone needs additional information about the recreation in order to make any contribution changes to the recreation department to let her know.
- f. The ARC – No report.
- g. Olweus - The Olweus core team attended a day-long meeting in Johnstown on Monday, January 26, at no expense to the district for attending the meeting. Mrs. Baker said that they have been spending planning time to prepare for training the teachers and staff and getting public relations information out to the community. She would like to see if they could use some public service announcements to publicize the roll-out of the program at the Junior High School in early October.

**ENCLOSURES**

- Imprest Account Report (SH) – November and December 2008 (Exh. 10)  
Conference Resumes: Gretchen Barbor (Exh. 11) Janice Brocious (Exh. 12)  
Donald Bowers & Kayla Stewart (Exh. 13)  
Linda Chirieleison et al (Exh. 14) Stephanie Polosky (Exh. 15)  
Principal Newsletter – Jr. Highlights (Exh. 16)  
ARIN-minutes-December 16, 2008 (Exh. 17)  
ARIN-agenda- January 20, 2009 (Exh. 18)

**NEXT BOARD MEETING**

Mrs. Paccapaniccia announced that the next board meeting would be the regular meeting on February 9, 2009 at 7:30 p.m.

**NOTICE OF EXECUTIVE SESSION**

An executive session was held from 6:45 p.m. to 7:30 p.m. before the open meeting to discuss attorney/advisor, labor relations and personnel issues.

**ADJOURNMENT**

Upon motion by Mrs. Billon, seconded by Mrs. Baker and unanimously approved, the special meeting of the Indiana Area Board of School Directors of January 26, 2009 was properly adjourned at 10:31 p.m.

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Anise M. Markle, Board Secretary