

MINUTES

INDIANA AREA BOARD OF SCHOOL DIRECTORS

December 19, 2011

The special monthly meeting of the Board of School Directors of the Indiana Area School District was held on Monday, December 19, 2011, at 7:41 p.m. in the Administration Building, 501 East Pike, Indiana, PA. All members were notified of time and place of meeting, and a public notice was properly posted. The meeting began with the flag salute.

ROLL CALL

The roll was called with the following members present: Dr. Creely, Dr. Ferguson, Mr. Harley, Mr. Petersen, Dr. Ray and Mr. Schroth. Mrs. Billon, Mr. Gongaware and Mrs. Paccapaniccia were absent.

Dr. Deborah Clawson, Superintendent; and Mr. Dale Kirsch, Business Manager; and Trish Andrews, Solicitor, were also present.

WELCOME TO VISITORS

Mr. Harley welcomed the visitors attending the meeting.

SUPERINTENDENT'S REPORT

Dr. Clawson reported on student activities for the Teddy Bear fund drive and announced the holiday break begins December 23 and students return January 3, 2012. She announced that Dr. Ferguson will be conducting a session at the PMEA state music conference.

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It was moved by Mr. Petersen and seconded by Dr. Ray that the minutes of the December 12, 2011 Board meeting be approved as submitted. (Exh. 1) Motion passed unanimously.

EMPLOYMENT OF FOOD SERVICE WORKER, SUBSTITUTE LISTS, AMERICAN RED CROSS SHELTER AGREEMENTS and NATURAL GAS TRANSPORTATION AGREEMENT

It was moved by Dr. Ray and seconded by Mr. Schroth that the board approves the following:

- 1) That based on the recommendation of administration, Kym Shetter be employed as a food service worker effective December 20, 2011 at an hourly rate of \$7.50; said employment to be subject to her satisfactory completion of a 75-day probationary period.
- 2) That, in accordance with the recommendation of administration, changes to the teacher, food service and custodian substitute lists be approved as submitted. (Exh. 2,3,4)
- 3) That the American Red Cross Shelter Agreement be approved as presented and authorized for each of the six Indiana Area School District Schools. (Exh. 5)
- 4) That the contract between the Indiana Area School District and Dominion People's in connection with natural gas transportation at a rate of \$1.79 per mcf be approved. (Exh. 6)

Motion passed unanimously.

MEMORANDUM OF UNDERSTANDING

Mr. Harley announced the memorandum with the IAEA for extra duty/extra pay for 9th grade concert band would be considered at a future meeting.

COMMITTEE REPORTS

- a. ICTC - none
 - b. ARIN - none
 - c. Recreation Department - none
 - d. Policy Review and Appointment Recommendation ad hoc
- 1) First reading of a proposed amendment to IASD Board Procedures. No. 004, SECTION: LOCAL BOARD PROCEDURES, TITLE: MEMBERSHIP. (Exh. 7)
 - 2) First Reading of a proposed amendment to IASD Board Procedures. No. 000, SECTION: LOCAL BOARD PROCEDURES, TITLE: BOARD POLICY/PROCEDURES/ ADMINISTRATIVE REGULATIONS. (Exh. 8)
 - 3) First Reading of a proposed amendment to IASD Board Procedures. No. 005, SECTION: LOCAL BOARD PROCEDURES, TITLE: ORGANIZATION. (Exh. 9)

DISCUSSION ITEMS

- 2012 Graduation – Dr. Clawson reported on the recommendation to again host graduation at the Kovalchick Convention and Athletic Complex (KCAC). The cost is approximately \$7400. It was moved by Mr. Schroth and seconded by Mr. Petersen to authorize the administration to schedule the KCAC at IUP for graduation at the approximate cost of \$7400. Motion passed unanimously. (Exh. 10)
- Administrative Assistant and Para-Educator Positions – discussed the vacancies that will be filled either by transfer or recommendation for new hire and there was no objections to proceeding.
- Westmont Hilltop Swimmer Co-op for practices only. The administration was directed to work with solicitor to determine whether a formal agreement needs to be considered with Westmont Hilltop School District.
- Board Orientation – Dr. Clawson described the usual plan for new school board member orientation and the consensus was to proceed

ENCLOSURES

Conference Resume: Joelene Loughry (Exh. 11) Denise Dragich (Exh. 12)
Mark Newquist (Exh. 13)

NEXT BOARD MEETING

Mr. Harley announced the there would be special meeting on January 3, 2012. The next regular board meeting will be on January 9, 2012 at 7:30 p.m.

NOTICE OF EXECUTIVE SESSION

Mr. Harley announced an executive session was held from 7:15 to 7:30 p.m. before the open meeting to discuss a labor relation issue.

ADJOURNMENT

Upon motion by Dr. Ray, seconded by Dr. Creely and unanimously approved, the regular meeting of the Indiana Area Board of School Directors of December 19, 2011 was properly adjourned at 8:18 p.m.

Anise M. Markle, Secretary