

**INDIANA AREA SCHOOL DISTRICT**  
**Indiana, PA**

**Board of School Directors**  
**Special Meeting**  
**January 23, 2012**  
**7:30 p.m.**

**AGENDA**

- A. Flag Salute
- B. Roll Call
- C. Welcome to Visitors
- D. Board President Message
- E. Public Comment
- F. IAEA/AFSCME/SGA/STUCO
- G. Superintendent's Report
- H. Presentations
- Guaranteed Energy Savings Act Project – Mr. Bruce Stultz of Pro-Tech Energy Solutions and Dale Kirsch
  - 2012-2013 District Programs – Dr. Clawson
  - Horace Mann Playground Proposal
- I. Committee Reports
- a. ICTC
  - b. ARIN
  - c. Recreation Department
  - d. **Policy Review and Appointments ad hoc**
    - First reading of the of a proposed amendment to the IASD Local Board Procedures
  - e. Building & Grounds
  - f. Instruction
  - g. Finance
  - h. Athletic
  - i. ESCO
  - j. Transportation
  - k. Legislative
  - l. Guidance
- J. Consent Agenda Items

**DRAFT**

**AGENDA, Board of School Directors**  
**January 23, 2012**

Motion: That the board approves the following consent items:

1. Approval of Minutes

The minutes of the January 9, 2012 Board meeting as submitted.

2. Substitute Lists

That based on the recommendation of administration, the changes to the Food Service, Teacher and Clerical Substitute Lists as submitted.

3. Employment of Food Service Worker

That based on the recommendation of administration, \_\_\_\_\_ be employed as a food service worker at Horace Mann Elementary School for 5 ¼ hours effective January 24, 2012 at an hourly rate of \$7.50 and she will serve an 81-day probation period.

4. Leave of Absence Request

That an unpaid leave of absence (after use of 1 emergency day, 30 sick days and 5 family sick leave days) by Rosemary Spadafora, Ben Franklin elementary teacher from February 9, 2012 to the beginning of the 2012-2013 school year in accordance to Article XI, Section 2 of the collective bargaining agreement.

5. Resignation of Professional Personnel

That the board accepts with regret the letter of resignation from Mary Jane Chakot, East Pike Gifted Support teacher, effective the last teacher day of the 2011-2012 school year due to retirement.

6. Employment of Fitness Center Technician

That based on the recommendation of administration, \_\_\_\_\_ be employed as the fitness center technician effective January 24, 2012 at an hourly rate of \$8.25; said employment is subject to a 90-day probation period.

7. Chaperone for Rifle Team

That a chaperone at a cost of \$37 per event be authorized on a temporary basis for the 2011-2012 season rifle team matches and practices to ensure that two adults will be present for each event.

8. Extra Duty/Extra Pay Assignments

That, in accordance with the recommendation of administration, the following extra duty/extra pay assignments for the 2011-2012 school year be approved.

Cheerleader Cord-JH (\$458.67)	Kaitlyn Fung	Not an Employee
Concert Band/Special Groups-SH (\$1,154)	Beth Grafton	Music

**AGENDA, Board of School Directors**  
**January 23, 2012**

K. Resignation of Superintendent

Motion: That the board accepts with regret the letter of resignation from Dr. Deborah M. Clawson, Superintendent, effective June 30, 2012 due to retirement.

L. Preliminary Budget

Submitted for the school board's information is a Preliminary Budget for the 2012-2013 fiscal year on the form prescribed by the Pennsylvania Department of Education.

Motion: That the Preliminary Budget of the Indiana Area School District for the 2012-2013 fiscal year be adopted. The Preliminary Budget reflects the following taxes:

1. A 0.75% tax on earned income received and net profits earned during the period beginning July 1, 2012 and ending June 30, 2013 upon residents of the Indiana Area School District. (This tax continues in force and effect from year to year without annual re-enactment.)
2. A 0.5% tax on the transfer of real property, effective January 1, 1977, revised March 10, 1987, upon real property transferred within the Indiana Area School District. (This tax continues in force and effect from year to year without annual re-enactment.)

A tax on real estate at the rate of 106.52 mills on the dollar on the total amount of the assessed value of all real estate taxable for school purposes in the Indiana Area School District or at the rate of \$10.652 on each \$100.00 of such assessed valuation.

M. Memorandum of Agreement

Motion: That the board approves a Memorandum of Agreement with the Indiana Area Education Association for a temporary supplemental position of Middle States Coordinator as presented.

N. Memorandum of Understanding

Motion: That the board approves a Memorandum of Understanding with AFSCME for the two current Attendance Officers as presented.

O. Guaranteed Energy Savings Act Investment Grade Audit

Motion: That the recommendation of the administration to appoint Constellation Energy to perform an Investment Grade Audit (IGA) of school district facilities at a preliminary cost proposal of \$25,000 and that the Energy Audit Agreement be approved as presented.

P. Performance Contracting Consulting Services

**AGENDA, Board of School Directors**

**January 23, 2012**

Motion: That the board approves the agreement with Pro-Tech Energy Solutions, LLC to provide consulting services during the Investment Grade Audit at a cost of \$1200 plus expenses as presented.

Q. Policy Review and Appointments ad hoc Committee motions

1) The ad hoc Committee moves that the board direct Dale Kirsch to place public posting(s) to solicit applicants for a part-time position as the Assistant Secretary for the IASD Board.

Rationale: As provided in the Committee Report of the 1/11/12 meeting.

2) The ad hoc Committee moves that the board re-affirm that participation on board committees is voluntary.

3) The ad hoc Committee moves that a) the accrue no added expense as a result of establishing the committee system and b) all committee meetings are subject to the availability of a school administrator. \*

\*The ad hoc Committee recommends that this motion not be approved by the board.

R. Formation of ad hoc committee

It is moved that an ad hoc Committee be created to undertake the following: Act 93 Agreement, Business Manager's Agreement, and Confidential Employee Agreement. (Creely)

S. Superintendent Search

Motion: That the board authorizes administration to engage \_\_\_\_\_ as an outside consultant to assist the board in the search to fill the position of the superintendent.

T. Discussion

- ICTC debt refinancing and use of savings

U. Other

1. Enclosures

Conference Resumes: Kayla Stewart                      Nichole Lychalk et al  
   Marilyn Walther et al                      Peg Garbrick  
Principal's Newsletter: East Pike - January 2012  
ARIN-minutes-November 15, 2011  
ARIN-agenda- January 17, 2012

V. Public comment on agenda items

W. Next Board Meeting

**AGENDA, Board of School Directors**  
**January 23, 2012**

The next board meeting will be the regular meeting on February 13, 2012 at 7:30 p.m.

X. Next Committee Meeting

Policy Review and Appointment Committee - January 30, 2012 & February 6, 2012 at 5:30 p.m

Athletic Committee February 1, 2012 at 7:00 p.m.

Finance Committee February 2, 2012 at 6:30 p.m.

Building and Grounds Committee February 2, 2012 at 8:00 p.m

Instruction Committee February 6, 2012 at 7:30 p.m.

Y. Notice of Executive Session

An executive session was held from 6:45p.m. to 7:30 p.m. before the open meeting to discuss attorney/advisor, labor relations, personnel and disciplinary issues.

Z. Adjournment